

IEQ SCHOOL DATA BASE									
School Name: Worthington Elementary			Principal: Kelli Jenkins		DATE: 2/22/17				
IEQ Team Leader: Jason Ostige			IEQ System Leader: Greg Michalls						
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL IEQ	DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT	CLOSED
1. No unusual or offensive odors, or temperature discomfort	190, 176, back exits, 168, 142	Fets very hot when classes are back to back, Very Cold, Extremely stinky (IEQ Concern Form to be submitted), Cold		X	IEQ - submitted for 168, 176, 142 (already contacted HVAC)				
2. No Air Fresheners	Adult Bathroom 3rd Grade	Air freshener	X						
3. No food, dirty lunch boxes, etc. left in room	186, 125, 124, 116	Candies, Food No Container, Food in cabinet	X				email sent		
4. Vents are clean and unobstructed	195 (Ragland) // 196 (Schatta), 1st grade pod, Adult Bathroom in 1st pod, boys bathroom, PE Storage, 164, 163, 163C, Media, 184B, 140, 3rd grade closet, etc.	vent in closet extremely dusty. Vents need to be cleaned, blocked vent. Things hanging from ceiling	X	X			Hintie to talk to Custodial		
5. Temperature sensors are not blocked	195 (Ragland) // 113	High topped shelves blocking fire sprinkler (18")	X						
6. Area appears clean and dust free	Media, 1st Grade Pod, 172, Adult Bathroom in 3rd Grade	Dusty	X						
7. No signs of animal infestation	143, 142, 140, 3rd Grade Pod, 3rd Grade Boys Bathroom	Bugs in lights	X						
8. Ceiling tiles present, no broken, stained, or painted	180 // 196 (Schatta) // 199B (Cafeteria) // Corridor between stage and music room // 110 // 111 (Staff lounge), 176, 168, 166, 182, 179, Media, Hallway by staff lounge, 153	They tile in far right corner stained, tile next to it has a small crack, tile by fire detector chipped // ceiling (tile seams) hanging // hole next to AC unit on ceiling by back exit // Missing tile // Stain on closet tile // Chipped tiles, tiles painted/stained/damaged.	X	X					
9. Walls show no signs of water damage/mold/ paint imperfections	190A	Paint on wall chipping	X						
10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.			X						
11. Limited use of non-issued HCPSIS furniture and appliances	195 (Ragland) // 196 (Schatta) // 186 // 101 // 113, 176, 172, 182, 181, 164, 139, 136, 135, 133	ngs, lamp // cue chair, lamp // microwave, fridge // fan/ lamp, furniture, cushions, chair, lamp/ngs, outside furniture, Space heater, Rocking Chair, Ottomans	X						
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	195 (Ragland) // 196 (Schatta) // 186 // 101 // 111 // 113, Media, 164, 177, 176, 113, 140, 139, 133, 129, 128, 125, 117, 116	pillows, ngs // dress up clothing // muffed // artificial flowers // artificial plant // artificial plant, Fake plants, stuffed animals, Stuffed animals, Pillows and fake plants, carpet, rug, Plant/ng, pillows	X						
13. No structural or physical gaps around and down	back door exits	gaps	X				No Assigned Date		
14. No improperly stored materials/chemicals	162,	Cleaning supplies	X	X			20657		
15. Floor coverings are level and secure (tile, carpets, wood board, etc.)	190,	Carpet unraveling in 4 different spots (at the seam it has been patched and duct tape put down).	X	X			20659	No Assigned Date	
16. Barrier mats vacuumed well									
17. Fish tanks are clean and located away from vents/thermostats									
18. Waterproof barriers in place for plants and no standing water									
19. Sinks and fountains drain quickly and work properly including absence of leaks									
20. No standing water in sinks, fountains, on counter									
21. Carpet dry nearby sinks, fountain									
22. Soap and paper towels available									
23. All electrical outlets secure, no frayed wires on equipment	190 // 195 (Ragland) // 101 // 102 // 111, (Staff lounge), 172, Media, 112	Cord cover for LCD // work order for cord (LCD) // Cord cover for printer // water cooler cord cover // Cord cover needed, Cord protectors needed		X				Will be put in	
24. All electrical cords secured and not extending across walkways	172, Media, 112, 131, 121, Team 5, 117	Cord protectors needed		X				Will be put in	
25. No extension cords used as permanent wiring									
26. No electrical equipment near sinks or source of water									
27. No exposed disconnected wires									
<b>ADJACENT SCHOOL GROUNDS</b>									
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	COMMENTS/WORK	ASSIGNED TO	COMPLETION DATE	30 DAY REVISIT	CLOSED
28. No litter									
29. No large insect populations (wasps, etc.)									
30. Awnings secure, no leaks									
31. Shrubs/berry not near vents or windows which can be opened									
32. Trees do not provide access to roof									
33. No broken windows	143	Crack in Window		X			Glass & Hardware 20655		
34. Windows are closed									
35. Exterior doors are closed	1st grade back doors, 140	Very hard to open from inside (emergency concern)	X						
36. No pools of standing stagnant water									
37. Exterior veneer intact									
38. Outside lights working and intact per current use									
39. No downspouts									
40. No stains from roof on exterior veneer, pergola and recycling clearly									
41. Hand surfaces (sinks, etc.) cleaned of any leaf application									
42. Proper maintenance of planted beds and other vegetation									
43. Landscaping and turf look healthy and disease free									
<b>COMMENTS:</b>									